

**Beaver Dam Unified School District
Board of Education Minutes**

September 21, 2009

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Bev Beal-Loeck. Board members present were Bev Beal-Loeck, Kim Darst, Nate Dassler, Dan Feuling, Jean Hill, Marge Jorgensen, Lisa Panzer, Gary Spielman, and Joanne Tyjeski. No board members were absent.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Feuling moved, Jorgensen seconded, to adopt the minutes of the regular meeting on August 17, 2009 as presented.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

Dr. Don Childs, Superintendent, introduced Bill Greymont the new High School Associate Principal-Athletics.

Ms. Beal-Loeck read the procedures for public comment.

During the public comment segment, Ms. Jane Loizzo spoke about the proposed change to High School graduation. She expressed concern regarding the end of the year senior activities and encouraged the board to ask questions of administration as to the reason for the change.

Spielman, at the request of the President, announced the board may move into closed session following the regular meeting in accordance with State Statute 19.85 (1) (c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

Jorgensen moved, Tyjeski seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Dr. Childs presented a recommendation to set the dates for graduation 2010 on Sunday, June 6 at 2:00 p.m. in the North Gym for the High School and Monday, June 7, at 5:30 p.m. in the High School Auditorium for the Alternative School. In addition, he presented a proposal to set the Sunday following the last day of students' attendance as the High School graduation date for all future commencements beginning with the 2010-11 school year. He explained that deferring the date change the 2010-11 school year is due to the approval of the High School Spanish Class trip, at which time the dates were unknown.

Dr. Childs asked Ms. Loizzo to send her list of questions to him and Mr. Don Patnode, High School Principal, so they can be answered. The questions and answers will be provided to parents, staff, and the board.

Discussion focused on senior activities, student portfolios, the date of the last day of school, and the last day for seniors.

Mr. Patnode explained that the proposal addresses the loss of senior instructional time. In the past, graduation was held during the week at the end of the semester and then it was changed to a Sunday. The proposal is to change the date to the Sunday at the end of the school year. Staff feedback indicated they would like to have seniors in the building until the end of the school year.

There was discussion regarding the classes with senior and underclassmen students.

Tyjeski moved, Jorgensen seconded, to set the dates for the 2010 graduations as Sunday, June 6, 2010 at 2:00 p.m. in the North Gymnasium for the High School, and Monday, June 7, 2010 at 5:30 p.m. in the High School Auditorium for the Alternative School.

The motion was adopted by unanimous vote.

Hill moved, Tyjeski seconded, to designate the Sunday following the last regularly-scheduled day of classes as the High School graduation day beginning with the 2010-11 school year.

Board members commented that this makes sense and it would be a waste of educational time to continue with the current practice.

The motion was adopted by unanimous vote.

Mr. Bill Greymont, High School Associate Principal-Athletics, presented a report on the High School fall sports programs. He provided information on participation, the affect of fees on programs, discipline, and the no cut policy. The no cut policy meets the board's intent to increase student participation and data shows that students involved in extracurricular activities earn better grades.

Discussion focused on code violations, the no cut policy, fees, playing opportunities, and parent surveys.

Dr. Childs reminded board members to refer parents with extracurricular questions or issues to Mr. Greymont and Mr. Patnode.

Ms. Tyjeski said the process is clearly explained in the handbook. She thanked Mr. Greymont for putting thought into the board's intentions as to what they want students to get from athletics.

Dr. Childs shared that the Elementary Principals created a common handbook for each school. He explained that this is the final piece of the student governance process. The handbooks use a common language and build on the pillars of good character. This completes the year-long work of revising and updating the district's student governance policies and rules. He complimented the Principals on the nice job they did.

There was discussion regarding school programs, discipline, character violations, behavior issues, and who will receive the book.

Ms. Jorgensen agreed that the Principals did a great job creating the handbook and is glad to see the schools worked together on this.

Tyjeski moved, Hill seconded, to approve the common student governance handbook of the elementary schools.

The motion was adopted by unanimous vote.

Dr. Childs reviewed that the board has adopted goals around facilities and explained that Siemens Building Technologies has agreed to assist with technical, design and costing elements of a specific facilities maintenance plan at no cost to the district. They ask that if the board moves forward and not work with them, then they be compensated.

Discussion focused on previous work with Siemens, bidding, reimbursement requirements, and the timeline.

Dassler moved, Tyjeski seconded, to authorize the superintendent to enter an agreement with Siemens Building Technologies to render technical assistance in devising a facilities plan at no cost to the district in exchange for a commitment to employ Siemens' services in the event of a successful future referendum. This motion in no way commits the board to or suggests any intent to hold such a referendum and given the previously discussed changes to the timeline.

Jorgensen moved, Feuling seconded, to amend the motion to remove "in the event of a successful future referendum" and add "in the event the board moves forward with building maintenance plans."

There was discussion regarding referencing a referendum, payment requirements, and the need for facilities information

The amended motion was adopted by the following vote: *Ayes* – Dassler, Feuling, Jorgensen, Spielman, and Beal-Loeck. *Nayes* - Darst, Hill, Panzer, and Tyjeski.

Dr. Childs explained that in an audit going back to 2001, the auditor for the Town of Beaver Dam found that the town had under-paid its mobile home park tax to the school district in the amount of \$193,254.68. A release is being prepared by legal counsel that will not hold the Township accountable for anything prior to 2001.

Jorgensen moved, Tyjeski seconded, to enter a hold-harmless agreement with the Town Board of Beaver Dam for unpaid mobile home park taxes prior to 2001, if any, and accept reimbursement in the amount of \$193,254.68 for unpaid mobile home park taxes for the years 2001 through 2008.

There were questions concerning other mobile home parks and assurances that it won't happen again.

Dr. Childs said that the district hasn't been contacted by any other mobile home parks. He explained that there was nothing forthcoming from the mobile home park. The town auditor discovered the error and will be looking for it in the future. The district will request an itemized statement of taxes.

The motion was adopted by unanimous vote.

Dr. Childs presented a request to adopt a resolution authorizing the issuance of tax anticipation promissory notes for the purposes of temporary borrowing to bridge tax distribution in the amount of \$4,000,000.

Mr. Andrew Sarnow, Director of Business Services, explained the purpose and process of the borrowings. He said the resolution requests to borrow \$4,000,000 and not to exceed 12 months.

There was discussion regarding the dollar difference from last year, the timeframe, and the amount of interest paid in relation to the budget.

Panzer moved, Tyjeski seconded, to adopt the Resolution Authorizing Temporary Borrowing In An Amount Not To Exceed \$4,000,000; Issuance of Tax And Revenue Anticipation Promissory Notes; And Participation In The Wisconsin School Districts Cash Flow Administration Program and append said resolution to the official minutes of this meeting for a period not to exceed 12 months.

The motion was adopted by the following vote: *Ayes* – Darst, Dassler, Feuling, Hill, Jorgensen, Panzer, Spielman, Tyjeksi, and Beal-Loeck. *Nayes* - None.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, reported that they exchanged proposals at the last meeting and reviewed previous discussion.

Ms. Jorgensen, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, reported they hope to reach some agreements at their next meeting.

Dassler moved, Darst seconded, to approve the following resignations/retirements: Jeanne Steiner–Career Center Tutor–High School (Resignation effective 8/18/09); Clark Jewell–Teacher Assistant–Washington Elementary School (Resignation effective 8/18/09); Sandra Mersch–Nutrition Services–Wilson Elementary School (Resignation effective 8/4/09); Tonia Van Asten–Educational Interpreter–Prairie View Elementary School (Resignation effective 8/23/09); Christopher Van Hove–Art Teacher–Elementary Schools (Resignation effective 5/22/09); and Patricia Vanden Heuvel–Student Services Secretary–Middle School (Resignation effective 9/11/09).

The motion was adopted by unanimous vote.

Dassler moved, Hill seconded, to approve the following leave of absence requests: Julie Leisses–7th Grade Content Connections-Middle School (Medical Leave 11/13/09-2/23/10); Dawn Gaylord–Orchestra Teacher–Middle School (Medical Leave 11/26/09–end of the 2009-10 school year); and Carri Homan-Douma–EEN Teacher–Middle School (Medical Leave 12/27/09-3/29/10).

The motion was adopted by unanimous vote.

Hill moved, Darst seconded, to approve the following appointments: Ariel Oehmichen–4th Grade Teacher–South Beaver Dam Elementary School (BA, Step 1)(LTE–50 days); Georgia Henes–Hembree–Library Teacher Assistant–Middle School; Kayla Richards–1st Grade Teacher–Wilson Elementary School (BA, Step 1)(LTE–62 days); Rachel Koefler–Educational Interpreter–Prairie View Elementary School; Kourtney Nitschke–Special Education Teacher Assistant–Prairie View Elementary School; Tammy White–Food Service–Middle School (LTE–58 days); Zach Neuman–ISS Tutor Middle School; Amy Kowalski –Kindergarten Teacher–Jefferson Elementary School (BA, Step 1)(LTE–44 days); Elizabeth Aplin–Food Service–Middle School (LTE–64 days); Vicki Flatt–Special Education Teaching Assistant–Lincoln Elementary School (LTE–65 days); Tom Bock–6th Grade Science Teacher–Middle School (BA, Step 1)(LTE–72 days); Maureen McGuire–Teacher Assistant–Jefferson Elementary School; Rebecca Kautz–21st Century Learning Grant Aide–District; Alexis Prag–21st Century Learning Grant Aide–District; Sarah Sjoerdsma 21st Century Learning Grant Aide–District; Hattie Rohr–21st Century Learning Grant Aide–District; Donna Meyer–21st Century Learning Grant Aide–District; Noel Edy–21st Century Learning Grant Aide–District; and Julie Guenther–Teacher Assistant–Jefferson Elementary School.

The motion was adopted by the following vote: *Ayes* – Dassler, Feuling, Hill, Jorgensen, Panzer, Spielman, Tyjeksi, Beal-Loeck, and Darst. *Nayes* - None.

Dr. Childs presented revisions to the following board policies: 734 – Staff Use of School Buildings and Equipment, 735 – Equipment Rental, 830-Rule – Guidelines for Buildings and Grounds Use, and 830.1 – Athletic Field Use Policy for Outside Groups. The policy revisions will be presented for adoption at the October 26 regular board meeting.

There was discussion regarding fitness center use, liability waivers, outside user groups, and agreements with the City of Beaver Dam.

Dassler moved, Jorgensen seconded, to approve the payment of financial claims (Voucher #4, #5, #6, #7, and #8, Net Payroll, Payroll Related Voucher, Payroll Taxes, Retirement-Admin. Contribution, WEA Trust Advantage, WI Retirement System, and Insurance for a total of \$3,111,300.52 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: *Ayes* – Feuling, Hill, Jorgensen, Panzer, Spielman, Tyjeksi, Beal-Loeck, Darst, and Dassler. *Nayes* - None.

Spielman moved, Jorgensen seconded, to move into closed session following the regular meeting in accordance with State Statute 19.85 (1) (c) to discuss the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The meeting will reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: *Ayes* – Hill, Jorgensen, Panzer, Spielman, Tyjeksi, Beal-Loeck, Darst, Dassler, and Feuling. *Nayes* - None.

